4, Ayegbami Quarter,

Oritamerin-gangansi,

Ibadan.

24th January, 2020.

The Deputy Registrar,

(Human Resources and Development-NA)

University of Ibadan

Ibadan, Nigeria.

Dear Sir,

**APPLICATION FOR THE POST OF CLERICAL OFFICER**

Sequel to your advertisement in The University of Ibadan Bulletin dated on 31st October 2019, I hereby apply for the post of clerical officer in your reputable institution.

I am a 2015 graduate of The polytechnic, Ibadan where i obtained a National Diploma in Computer Science (Upper Credit Division).

My years of experience and training will help me in great measures to creditably discharge my duties and also assist in providing prompt services.

Find the attached photocopies of my credentials and curriculum vitae.

I look forward to a favourable consideration of my application.

Thank you.

Yours faithfully,

Odewole Eyitayo Francis

09078923027

odewolerichie234@gmail.com